**October 2024 KAS Summer Board meeting minutes**

**October 22 2024, 3:00-5:00 ET**

**Folder of materials here:** <https://mms.kyscience.org/members/filearchive_view3.php?display=/11041671/15318671>

**Zoom link:** <https://us06web.zoom.us/j/83712670212?pwd=wILTaFbYOfEk8v0IZKu3sbYbGoay8L.1>

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Members present/absent:

Officers: Noel Novelo (President), Julie Reizner (Past President), Li Li Zyzak (President-Elect), Jessica Moon (VP), Mark Wilson (Treasurer), Laura Walther (Secretary)

Representatives: J. Scott Miller, Scott Wicker, Savannah Blair, Melissa Mefford, Ann Kingsolver, Dirk Grupe, Grace Clark, Justin McFadden

Ex-officio: Marilyn Akins (Historian), Frank Ettensohn (Journal Editor in Chief), Melony Stambaugh (Jr. KAS Director), Trent Garrison (Delegate to NAS), Amanda Fuller (Executive Dir), Madison Flory (Sci Policy Specialist), Melissa Dougherty (Sci Comm Specialist)

**Results of email voting:**

Yes – Ann, Scott W, Dirk, Trent, Julie, Scott M, Marilyn, Laura, Noel

No; LiLi

Maybe: Jessica

**3:10 Welcome –** Noel

**3:05 August Meeting minutes** – Dirk motion to approve. Scott Miller seconded. Minutes accepted.

**3:10 Treasurer’s Report** - Mark, Treasurer

Updates:

* Report is financials since Aug to Oct 20, 2024. Most income and expenses come in the last quarter of the year. Moved money from Stifel to cover costs. Part of Athey distribution has come in but not the other.
* Annual meeting budget is in folder.
* Treasurer’s checking account has a good balance. Annual meeting expenses going on cc.
* Athey and Stifel are doing quite well even with the $20K pulled from Stifel.
* Ann moved to approve report. Dirk second. Report approved.
* Internal Controls policy - tabled in May, updated for approval by email. Ann moves to approve. Laura seconds. Policy approved.
* Mark has written a document on procedures and passwords about accounts. Needs to be shared with someone else and secured.

**3:26 Executive Director’s report-** Amanda

**3:28 Annual meeting Updates**:

* **Amanda** – budget – net revenue of $9K; catering might come in a bit higher.
  + 552 registered; maybe 50 more walk-ups.
  + Large number invoices unpaid.
  + Happy with number of grad students.
  + Typical large groups of presentations – 220 poster/ 150 oral presentations.
  + Challenge – sponsorships are not coming through – KSU and maybe NASA KY
  + Need help with:
    - Sign up to volunteer- exhibitor greeter and poster host need to be board members. Dirk and Julie volunteered to host posters on Fri and Sat, respectively. Laura volunteered to greet exhibitors on Fri and Sat.
    - Re-read the Student Evaluation Letter and be prepared to talk with people about the topic and report back to the board some feedback. Melissa reminded us that we had discussed adding this topic to the section business meetings.
    - Ann asked if the chats will be in the same room as the oral presentations or a different room? Answer is a different room so that section business meetings can happen after the presentations.
* **Noel** – KSU hosting – Amanda has been done a wonderful job of working with KSU to get everything set up. We will have our own internet – KAS, instead of going through KSU. IT department is setting up and testing all the audio/visual. Most of the meetings will be in the Hathaway Hall and the Student Center. Business meeting in the Co-op building. President has an address on the KAS website. Provost will be greeting the conference on Friday. KSU is sponsoring the JKAS luncheon. Last time KSU hosted KAS Annual Meeting was 1996!
* **LiLi** – Plenary. Amanda reporting – please come to the plenary session.
* **Melony** - Junior Academy – Melony not present.

Updates:

* Paid for Science Teacher Assn visit
* Potential work study student from UofL; background in education; maybe be able to use her to make more contacts with teachers and help with annual meeting.

**3:55 Science Communication Specialist** report - Melissa

Updates:

* Interested in doing profiles on the board members. Contact info below.
* She has done all the work on the publications for the annual meeting.

**4:00 Education & Engagement** Committee – Justin

Updates:

* Just started as chair of committee. Nothing to report.

**4:01 Science Education & Outreach Award** – Jessica

Updates:

* 3 nominees – all single-person nominees.
* 5 reviewers
* All documentation (report and supporting docs) in folder.
* Google survey – ranking and comments included in report.
* Joshua Durkee – not currently registered. Hoping he will be at the meeting for the business. He is excited about speaking at the next meeting.

**4:05 KAS Grants** – Melissa

Updates:

* Applications are now open & due Dec 1-
* Please help review proposals if you are not submitting – contact Melissa Mefford

|  |  |
| --- | --- |
|  | [mmefford@moreheadstate.edu](mailto:mmefford@moreheadstate.edu) |

* Reviews will be due over the winter break.
* Melissa would like to talk with Jessica about ranking used for the Science Education and Outreach Award.
* Sign up for reviewers is on the website.
* Melissa will make an announcement at the Saturday business meeting to recruit reviewers.
* Noel asked about having a training for reviewers. Maybe a Zoom meeting recorded and posted.

**4:11 Policy Committee report** - Trent, Policy Committee Chair

Updates:

* Op-Ed about Amendment 2 – in meeting folder – asking for replies via email.
  + KAS should take a stance of NO on Amendment 2.
* Posters at the capitol – link in chat. March 6. Deadline for submission Dec 9.
* Session starts in January.

**4:17 KAS Elections** – Julie

Updates:

* Thanks, Julie for a full ballot. More candidates than ever before.
* Voting closes Oct 29 and new board members will be announced at the business meeting.
* This is the last board meeting for outgoing board members: Julie Reizner, Scott Wicker, Scott Miller

**4:20 – Journal report** – Frank, Editor in Chief (absent)

Updates:

* Frank’s update in folder.
* Money for re-design was approved. Mockups to come.
* 6 articles for the next issue. Largest in recent history.

**2025 Annual Meeting will be at UofL –** Engineering dept has a new building which we will be using.

**2026 Annual Meeting –** next in rotation is Murray State?

**4:30** Scott moved to adjourn. Grace seconded. Motion passed.

**Requests, Announcements & Upcoming Events**Please invite Exhibitors & Sponsors: <https://www.kyscience.org/annual_meeting_sponsors_exhi.php>  **Committees** – if you are not involved on a Committee we encourage you to please get involved!

* **Education & Engagement –** meets 4th Mondays at 10am ET
* **Science Policy –** meets 2nd Wednesdays at 12:30 ET
* **Industry Committee –** builds relationships with scientists in the private sector
* **Annual Meeting planning team –**meetings ~ every 2 weeks

[**Bench Talk: The Week in Science**](https://www.forwardradio.org/bench-talk)welcomes contributors!